AGENDA
RAYTOWN PARKS & RECREATION BOARD
Monday, October 19, 2026 7:00 PM

Hosted in person at the Raytown Park Office
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:
https://us06web.zoom.us/j/89600090416

Meeting ID: 896 0009 0416

I. Call to Order

II. Public Participation

Approval of Minutes –September 21st, 2026

III. Reports of Officers
President – Brian Morris
Vice President – Melina Alford

IV. Reports of Standing & Special Committees
Personnel – Rhonda Herring
Finance – Jules Sneddon
Program – Robbie Tubbs
Buildings & Grounds – Dave Thurman
Main Street- Robbie Tubbs

V. Staff Reports
Director – Dave Turner
Superintendent of Parks – Tony Mesa
Recreation- Connor O'Reilly

VI. New Business

1. 2027 Mowing contractor
2. 2027 Security contractor
3. Shelter Reservation process updates
4. Playground project FY27

VII. Other Business

VIII. Announcements

IX. Adjourn

- Next regular Meeting: November 16th, 7 PM at Raytown Parks office.

Raytown Park Board
Minutes
September 21, 2026

Attendance:
Park Board: Brian Morris, Robbie Tubbs, Melina Alford, Angel Ambercrombie, Rhonda Herring, Kurt Morrison and Jules Sneddon attended in person and by Zoom- Dave Thurman, Brent Hugh.

Staff: Dave Turner, Tony Mesa, Connor O'Reilly and Jonda DeMarco

Guest: Greg Walters, Mindy McDaniel and Morris Melloy all spoke during Public Comments

A quorum was declared present, and the meeting was called to order at 7:00pm. Robbie Tubbs made a motion to approve the minutes from August 17, 2026, meeting. Rhonda Herring seconded, and the motion passed.

Reports of Officers:
President – Brian Morris discussed sympathy to neighboring neighbors to Colman Park for excessive loud music during shelter reservations. He also attended the Ribbon Cutting Ceremony at Kritser Park last month.
Vice President – no report

Reports of Standing & Special Committees:
Personnel – Rhonda Herring reported that committee completed Dave Turner annual review
Finance – no report on finance
Program – no report
Buildings & Grounds – no report
Main Street – report in packet

Staff Reports:
Director – a written report was distributed
Superintendent of Parks – a written report was distributed
Recreation – a written report was distributed

New Business:
1. 2027 Fee Schedule - Dave Thurman made a motion to approve the proposed Fee Schedule Update for FY 26/27. Angel Ambercrombie seconded and the motion passed.
2. Shelter Reservation Process Updates – Park Board discussed changing procedures for Shelter Reservations – with possible applicant signing contract, extra fees or fines in case park rules are broken and possible security deposit to be held. Additional discussion next meeting.
3. Dave Thurman made a motion to add the stolen mower replacement to agenda as item #3. Robbie Tubbs seconded and the motion passed.
4. Stolen Mowers Replacement - Robbie Tubbs made a motion to approve purchase of 2 mowers in the amount of $33,401.94 with insurance reimbursement of $17,894.00. Brent Hughes seconded and the motion passed.

Jules Sneddon made a motion to adjourn at 8:04pm. Angel Ambercrombie seconded and the motion passed.

Please note: October meeting will be on October 19, 2026

City of Raytown, MO

Budget Report
Account Summary
For Fiscal: 2025-2026 Period Ending: 10/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION							
Revenue							
201-00-00-100-41205	Parks/Storm Water Capital Sales Tax	505,600.00	505,600.00	0.00	484,913.10	-20,686.90	4.09 %
201-00-00-100-46102	Investment Income	10,200.00	10,200.00	0.00	15,052.96	4,852.96	147.58 %
201-00-00-100-46401	Miscellaneous Revenue	1,000.00	1,000.00	0.00	15,246.52	14,246.52	1,524.65 %
201-92-00-000-42122	Credit Card Processing Fee	1,000.00	1,000.00	53.86	944.28	-55.72	5.57 %
201-92-00-100-41101	Real Estate Tax	569,102.00	569,102.00	0.00	495,536.57	-73,565.43	12.93 %
201-92-00-100-41102	Personal Property Tax	94,089.00	94,089.00	0.00	82,436.31	-11,652.69	12.38 %
201-92-00-100-41104	Delinquent Real Estate Taxes	12,000.00	12,000.00	0.00	14,933.43	2,933.43	124.45 %
201-92-00-100-41105	Penalties	9,500.00	9,500.00	0.00	12,111.90	2,611.90	127.49 %
201-92-00-100-41107	Railroad & Utilities Tax	18,500.00	18,500.00	0.00	22,918.76	4,418.76	123.89 %
201-92-00-100-41108	Replacement Tax	30,000.00	30,000.00	0.00	33,218.87	3,218.87	110.73 %
201-92-00-100-41110	Circuit Breaker Refund	-1,000.00	-1,000.00	0.00	-535.84	464.16	53.58 %
201-92-00-100-41111	Delinquent Property Tax Revenue	9,000.00	9,000.00	0.00	10,067.06	1,067.06	111.86 %
201-92-00-100-43101	TRIM Grant	20,000.00	20,000.00	0.00	12,424.69	-7,575.31	37.88 %
201-92-00-100-46101	Interest Earnings	18,000.00	18,000.00	0.00	6,762.93	-11,237.07	62.43 %
201-92-00-100-46303	Gain on sale of Fixed Asset	0.00	0.00	0.00	1,700.00	1,700.00	0.00 %
201-92-00-100-47101	Ballfield Lights Fees	1,200.00	1,200.00	0.00	500.00	-700.00	58.33 %
201-92-00-100-47105	Shelter House Rental Fees	25,000.00	25,000.00	-130.00	26,174.96	1,174.96	104.70 %
201-92-00-100-47110	Sports Field Rental Fees	7,000.00	7,000.00	0.00	12,260.00	5,260.00	175.14 %
201-92-00-100-47116	Vending Machine-Kenagy	400.00	400.00	0.00	244.75	-155.25	38.81 %
201-92-00-100-47204	Team Sports League	18,000.00	18,000.00	1,755.00	7,990.00	-10,010.00	55.61 %
201-92-00-100-47220	Donations	11,000.00	11,000.00	0.00	15,987.00	4,987.00	145.34 %
201-92-00-100-47425	Other Income	1,000.00	1,000.00	0.00	1,038.27	38.27	103.83 %
201-92-00-725-43000	State Grants - TRIM	19,000.00	19,000.00	0.00	0.00	-19,000.00	100.00 %
201-92-00-754-43101	Federal Grant - Omnibus (SuperSpla...	1,800,000.00	1,800,000.00	0.00	285,392.04	-1,514,607.96	84.14 %
201-92-00-755-43101	Federal Grant - Omnibus (Kenagy)	500,000.00	500,000.00	0.00	873,681.55	373,681.55	174.74 %
	Revenue Total:	**3,679,591.00**	**3,679,591.00**	**1,678.86**	**2,431,000.11**	**-1,248,590.89**	**33.93%**
Expense							
201-00-00-100-59950	Operating Transfer - TIF EAT's	35,000.00	35,000.00	0.00	34,193.54	806.46	2.30 %
201-92-00-100-51102	Civilian Employees	491,160.80	491,160.80	0.00	468,702.89	22,457.91	4.57 %
201-92-00-100-51106	Part Time Employees	27,490.00	27,490.00	0.00	0.00	27,490.00	100.00 %
201-92-00-100-51111	Civilian Employees Overtime	9,840.93	9,840.93	0.00	2,639.80	7,201.13	73.18 %
201-92-00-100-51206	Life Ins	1,300.00	1,300.00	0.00	1,216.04	83.96	6.46 %
201-92-00-100-51212	Deferred Compensation - 401 A	4,093.62	4,093.62	0.00	4,141.61	-47.99	-1.17 %
201-92-00-100-51214	Civilian Pension - LAGERS	83,795.85	83,795.85	0.00	60,590.00	23,205.85	27.69 %
201-92-00-100-51215	Health Insurance	61,509.60	61,509.60	0.00	76,665.76	-15,156.16	-24.64 %
201-92-00-100-51218	Med Exp - HSA contribution	6,000.00	6,000.00	0.00	3,125.00	2,875.00	47.92 %
201-92-00-100-51220	Dental	3,785.76	3,785.76	0.00	4,118.01	-332.25	-8.78 %
201-92-00-100-51221	Vision	314.40	314.40	0.00	919.76	-605.36	-192.54 %
201-92-00-100-51225	FICA	40,218.41	40,218.41	0.00	35,149.22	5,069.19	12.60 %
201-92-00-100-51231	Auto Allowance	3,720.00	3,720.00	0.00	4,250.00	-530.00	-14.25 %
201-92-00-100-51238	Phone Allowance	3,360.00	3,360.00	0.00	2,800.00	560.00	16.67 %
201-92-00-100-51240	Workers Compensation Insurance	35,460.00	35,460.00	0.00	27,639.34	7,820.66	22.05 %
201-92-00-100-52101	Office Supplies	900.00	900.00	0.00	259.91	640.09	71.12 %
201-92-00-100-52122	Credit Card Processing Charge	3,900.00	3,900.00	0.00	1,510.02	2,389.98	61.28 %
201-92-00-100-52200	Operating Supplies	3,800.00	3,800.00	0.00	1,115.43	2,684.57	70.65 %
201-92-00-100-52233	Uniforms	3,700.00	3,700.00	23.96	1,485.84	2,214.16	59.84 %
201-92-00-100-52250	Professional Services	1,500.00	1,500.00	0.00	728.50	771.50	51.43 %
201-92-00-100-52300	Repair & Maintenance Supplies	93,500.00	86,500.00	21.48	69,158.77	17,341.23	20.05 %
201-92-00-100-52301	Fuel	15,000.00	15,000.00	0.00	8,330.94	6,669.06	44.46 %
201-92-00-100-53101	Postage	550.00	550.00	0.00	0.00	550.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 10/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
201-92-00-100-53241	Printing & Promotions	1,500.00	1,500.00	0.00	361.71	1,138.29	75.89 %
201-92-00-100-53301	Dues & Memberships	3,000.00	3,000.00	0.00	1,390.30	1,609.70	53.66 %
201-92-00-100-53401	Electricity	39,000.00	39,000.00	0.00	23,516.37	15,483.63	39.70 %
201-92-00-100-53411	Gas	4,400.00	4,400.00	0.00	3,959.43	440.57	10.01 %
201-92-00-100-53421	Water	9,900.00	9,900.00	292.78	7,723.47	2,176.53	21.99 %
201-92-00-100-53431	Telephone	7,000.00	7,000.00	433.04	3,933.85	3,066.15	43.80 %
201-92-00-100-53500	Equipment Expense	1,700.00	1,700.00	0.00	677.53	1,022.47	60.15 %
201-92-00-100-53600	Repair & Maintenance Services	1,700.00	18,700.00	105.00	18,208.75	491.25	2.63 %
201-92-00-100-53644	Computer Services	15,000.00	15,000.00	0.00	3,869.09	11,130.91	74.21 %
201-92-00-100-53701	Education and Training	3,500.00	3,500.00	0.00	1,615.00	1,885.00	53.86 %
201-92-00-100-53711	Meals & Travel	1,700.00	1,700.00	0.00	549.08	1,150.92	67.70 %
201-92-00-100-53913	General Liability Insurance	33,600.00	33,600.00	0.00	25,963.60	7,636.40	22.73 %
201-92-00-100-53961	Bank Charges	4,500.00	4,500.00	0.00	1,668.27	2,831.73	62.93 %
201-92-00-100-53999	Miscellaneous Contractual	158,300.00	148,300.00	5,035.50	102,913.26	45,386.74	30.60 %
201-92-00-100-54500	Recreational Programming	51,800.00	51,800.00	206.40	28,840.56	22,959.44	44.32 %
201-92-00-100-55000	Vehicle Expense	9,800.00	9,800.00	145.96	6,604.69	3,195.31	32.61 %
201-92-00-100-57000	Capital Expenditures	149,000.00	139,134.94	33,401.94	130,762.94	8,372.00	6.02 %
201-92-00-754-57000	Capital Expenditures - Omnibus (Su...	1,800,000.00	1,800,000.00	0.00	283,538.71	1,516,461.29	84.25 %
201-92-00-755-57000	Capital Expenditures - Omnibus (Ke...	500,000.00	994,865.06	0.00	854,222.06	140,643.00	14.14 %
	Expense Total:	**3,725,299.37**	**4,210,299.37**	**39,666.06**	**2,309,059.05**	**1,901,240.32**	**45.16%**
	Fund: 201 - PARKS & RECREATION Surplus (Deficit):	**-45,708.37**	**-530,708.37**	**-37,987.20**	**121,941.06**	**652,649.43**	**122.98%**
	Report Surplus (Deficit):	**-45,708.37**	**-530,708.37**	**-37,987.20**	**121,941.06**	**652,649.43**	**122.98%**

Budget Report

For Fiscal: 2025-2026 Period Ending: 10/31/2026

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION						
Revenue	3,679,591.00	3,679,591.00	1,678.86	2,431,000.11	-1,248,590.89	33.93%
Expense	3,725,299.37	4,210,299.37	39,666.06	2,309,059.05	1,901,240.32	45.16%
Fund: 201 - PARKS & RECREATION Surplus (Deficit):	**-45,708.37**	**-530,708.37**	**-37,987.20**	**121,941.06**	**652,649.43**	**122.98%**
Report Surplus (Deficit):	**-45,708.37**	**-530,708.37**	**-37,987.20**	**121,941.06**	**652,649.43**	**122.98%**

Budget Report

For Fiscal: 2025-2026 Period Ending: 10/31/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-45,708.37	-530,708.37	-37,987.20	121,941.06	652,649.43
Report Surplus (Deficit):	**-45,708.37**	**-530,708.37**	**-37,987.20**	**121,941.06**	**652,649.43**

City of Raytown, MO

Fund Balance Report

As Of 10/15/2026

Fund		Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION		636,254.31	2,431,000.11	2,309,059.05	758,195.37
	Report Total:	**636,254.31**	**2,431,000.11**	**2,309,059.05**	**758,195.37**

Raytown Parks & Recreation Department
Director's Report
October 19, 2026

BOA – We are on the agenda for the grant applications October 20th. There will be a second reading for re-zoning the Rice-Tremonti property as Conservation/Historical.

OMNIBUS – At Kenagy Park they are doing the finishing touches of reapplying grass seed and some minor concrete repair. We submitted for $113,600 for the final grant funds and are holding $26,000 back from Parks funds. The ribbon cutting at Kenagy went very well. There is grading work and utility work at the Copeland park location.

Rice-Tremonti- I am still in negotiation with TESSERE on the maintenance plan for the Rice-Tremonti home.

RSC Security- Our private security started on April 1st and have had 398 contacts with curfew violators at the time of this report. Our security contract for the year will stop on October 31st.

Little Blue Trace- We have repaired a catastrophic failure at the entry point of the park with the contractor Leath & Son's for $17,053.75. They did a nice job installing 42' of storm water pipe and concrete work at the driveway entrance of the park. We still have another sink hole farther north on the property that we will repair in house. The last day of use for baseball clinics at Little Blue with be October 24th.

Stolen Mowers- Our new replacement mowers are in and staff has been catching up on our properties that we mow in house. Replacement mowers did cost $33,401.94.

Grant opportunities- I still intend on applying for the Variety KC 10 Parks grant in November which will be focused on renovating Colman Park. Also in November the U.S. Congress will vote on our Colman Park grant application for $850,000. Our Google Water Preservation grant application is not looking positive at the moment.

Water Vault- At Copeland Park, we had a water vault lid that became unlocked, was hit by a mower, and then someone tripped into it. This is a three foot deep well with plumbing and a drain back for winterizing our dog parks. A report has been filed with the city and we are giving information as it is requested.

Rotary Grant- We have been awarded a Rotary International grant for planting $2,500 worth of trees in the parks system. Our plan is to plant 10 Chestnut trees and 9 Sassafras trees in the parks. The Chestnut will be a new variety that is immune to the Chestnut blight, I intend to plan these at Southwood, Minor Smith, and Little Blue Trace. The Sassafras is not common in the area as we are at the very edge of its natural growing habitat zone.

Projects- We still have inhouse projects to complete before winter which include fixing the second sink hole at Little Blue Trace, pouring concrete pads at Copeland Park and installing three picnic tables, and removing the pond fountain at Kenagy Park.

Sales Tax Revenue- Sales tax for August was $66,102.88, revenue for September is $68,165,45. This should be the standard monthly amount that we should be receiving. We have collected $484,913.10 in this fiscal year. In FY25 we collected $372,429.

October 2026
PARK MAINTENANCE REPORT

Horticulture / Right of Way

Staff removed storm damage in various parks and worked several days raising the canopy at Kenagy Park ahead of the ribbon cutting. We are watering the sod and seeded areas at Kenagy, and we expect to be doing that through the first of November. Our Horticulturalist attended arborist certification training in Manhattan Kansas. We will be working to overseed the dog park areas and some other areas that need assistance. The tulip bulbs have arrived and will go in the ground in November. We will be applying fall fertilizer at the ball fields and some thin areas that need help. We do not fertilize everywhere.

Park Maintenance

The replacement mowers are in service and working well. Staff resumed mowing at LBT and have caught up with the other sites we maintain in-house. Staff performed heavy drag work at all four fields at LBT to remove stubborn grass that is pesticide resistant and prepare things for the fall treatments and winter.

We will be locking restrooms for Halloween and depending on the temperatures they may not reopen on November 1, 2026, but instead go straight to winterization.

We will be installing concrete at the Dog pens for picnic tables in the next few weeks.

We are working on replacing our maintenance II person that left October 9, 2026

Raytown Parks & Recreation

Park Board Recreation Report
Submitted by: Connor O'Reilly
Sports & Special Events Supervisor
October 15th, 2026

50+ Softball

This season of softball is coming to an end in the next few weeks. Going smoothly so far. The Wednesday league has finished, and the Mon-Tues league will be finishing soon as well.

Tennis

Tennis has had a few days that needed to be rescheduled due to the extreme heat we have experienced. They will run into at least mid-October.

Youth Basketball

Practices start in the next few weeks. Coach training is Thursday Oct. 15th at the office. We have 20 teams spanning all grade levels and had enough girls sign up in the 4th-6th grade level to create 2 teams this year. Coaches have all been assigned to teams and spaces are filling up. Practice starts the first week of November and games start first week of December. We have 5 schools reserved for practices Mon-Thurs 6:30-8:30 and are having coaches pick through that currently.

We still have parents calling in to try for sign ups and I will be filling spots as I have them. Currently I have closed all 2nd-3rd grade teams as the coaches have their teams maxed out.